



# JUDICIAL COUNCIL OF CALIFORNIA

GOVERNING COMMITTEE OF THE CENTER  
FOR JUDICIAL EDUCATION AND RESEARCH

## CJER Education Committees 2004 Application Process

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## Appellate Judicial Attorneys Education Committee

The CJER Governing Committee is seeking qualified appellate judicial attorneys to serve as members of the Appellate Judicial Attorneys Education Committee. This committee will develop CJER's curriculum for appellate judicial attorneys and plan the Appellate Judicial Attorneys Institute.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Each committee member is expected to attend two or three one-day meetings each year. Mail, telephone, and e-mail correspondence will also be a part of committee service. In addition, committee members are asked to attend the annual institute.

The Appellate Judicial Attorneys Education Committee is developing a comprehensive educational plan for appellate judicial attorneys. The plan will outline an overall curriculum that will address the needs of appellate judicial attorneys new to the job, as well as the needs of those with greater experience. The committee will design materials and programs that can be used in a wide variety of educational settings.

Committee members will also be expected to work on developing and overseeing curricula for delivery at a distance by various alternative delivery methods. At least one person will be asked to serve as the committee's distance education liaison. To develop the necessary distance education expertise, the committee member would attend at least one training session to become familiar with technology-based delivery methods (e.g., online learning, broadcasting), in order to be able to advise the committee on incorporating alternative delivery methods into curriculum development efforts and expanding teaching and learning opportunities beyond the traditional classroom walls.

If you possess any of the following attributes, you are encouraged to apply:

- Three or more years of experience as an appellate judicial attorney.
- Experience in or commitment to judicial education, including service to CJER or other agency as faculty, publication author, or planning committee member.
- Leadership skills, including a demonstrated ability to motivate others, problem-solving and conflict resolution skills, and the ability to build consensus.
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines.

Ms. Andrea McCann (415/865-7818; [andrea.mccann@jud.ca.gov](mailto:andrea.mccann@jud.ca.gov)) is staff attorney to this committee.



# JUDICIAL COUNCIL OF CALIFORNIA

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GOVERNING COMMITTEE OF THE CENTER  
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## Appellate Justices Education Committee

The CJER Governing Committee is seeking qualified justices of the Courts of Appeal and Supreme Court to serve as members of the Appellate Justices Education Committee. The Appellate Justices Education Committee will develop ongoing courses for appellate justices to give them greater confidence, challenge their intellect, and promote collegiality. The curriculum will include skill-based activities, traditional subject-matter courses, and leadership training. The committee will plan live programs such as the Appellate Justices Institute (held once every 18 months), courses offered at the Continuing Judicial Studies Program (CJSP), as well as distance education such as satellite broadcasts. This committee will also help create a curriculum to educate appellate justices and implement a long-range plan for career development.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Each committee member is expected to attend one committee meeting annually to set implementation priorities, strategies, and goals for the year, and to plan for calendared events (i.e. the Appellate Justices Institute and CJSP courses).

Most work will be accomplished by mail, telephone, and e-mail. The chair and vice-chair may be asked to attend other meetings or events.

Committee members will also be expected to work on developing and overseeing curricula for delivery at a distance by various alternative delivery methods. At least one person will be asked to serve as the committee's distance education liaison. To develop the necessary distance education expertise, the committee member would attend at least one training session to become familiar with technology-based delivery methods (e.g., online learning, broadcasting), in order to be able to advise the committee on incorporating alternative delivery methods into curriculum development efforts and expanding teaching and learning opportunities beyond the traditional classroom walls.

You must be an active or retired justice of one of the California Courts of Appeal or the California Supreme Court. If you possess any of the following attributes, you are encouraged to apply:

- Experience in or commitment to judicial branch education, including service to CJER as faculty, curriculum developer, or planning committee member.
- Leadership skills, including a demonstrated ability to motivate others, problem-solving and conflict resolution skills, and the ability to build consensus.
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines.

Mr. Rod Cathcart (415/865-7834; [rod.cathcart@jud.ca.gov](mailto:rod.cathcart@jud.ca.gov)) is staff attorney to this committee.



# JUDICIAL COUNCIL OF CALIFORNIA

GOVERNING COMMITTEE OF THE CENTER  
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## Civil Law Education Committee

The CJER Governing Committee is seeking qualified judicial officers to serve as members of the Civil Law Education Committee. This committee will help develop the curriculum in civil law and procedure for CJER and plan at least one institute and several CJSP courses each year.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Each committee member is expected to attend two or three one-day meetings each year. Mail, telephone, and e-mail correspondence will also be a part of committee service. Some committee members may be asked to attend the annual institute or a CJSP course.

The Civil Law Education Committee serves as the primary resource for the design of educational programs, courses of study, and curricula in areas of civil law for California state judges. The committee will meet two-to-three times a year to identify educational needs, review and evaluate curriculum, and provide input on course content and design. Committee members may also be asked to provide subject matter expertise as faculty, consultants, and authors. Program content or components may include such subjects as law and motion, case management, complex civil litigation, insurance law, employment law, settlements, and mediation.

Committee members will also be expected to work on developing and overseeing curricula for delivery at a distance by various alternative delivery methods. At least one person will be asked to serve as the committee's distance education liaison. To develop the necessary distance education expertise, the committee member would attend at least one training session to become familiar with technology-based delivery methods (e.g., online learning, broadcasting), in order to be able to advise the committee on incorporating alternative delivery methods into curriculum development efforts and expanding teaching and learning opportunities beyond the traditional classroom walls.

If you possess any of the following attributes, you are encouraged to apply:

- Attendance at the B.E. Witkin Judicial College.
- Three or more years of experience as a judicial officer.
- Experience in or commitment to judicial branch education, including service to CJER as faculty, publication author, or planning committee member.
- Leadership skills, including a demonstrated ability to motivate others, problem-solving and conflict resolution skills, and the ability to build consensus.
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines.
- Current or recent experience in the area of civil law and procedure.

Ms. Karene Alvarado (415/865-7761; [karene.alvarado@jud.ca.gov](mailto:karene.alvarado@jud.ca.gov)) is staff attorney to this committee.



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## Collaborative Courts Education Committee

The CJER Governing Committee is seeking the names of qualified judicial officers, court executive officers, drug and other collaborative justice courts coordinators and/or managers, prosecutors, public defenders, probation officers, treatment providers, and law enforcement officers to serve their colleagues by participating on the California Collaborative Courts Education Committee. As part of its responsibilities, this committee will plan drug court and collaborative courts programming.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Committee members will also be expected to work on developing and overseeing curricula for delivery at a distance by various alternative delivery methods. At least one person will be asked to serve as the committee's distance education liaison. To develop the necessary distance education expertise, the committee member would attend at least one training session to become familiar with technology-based delivery methods (e.g., online learning, broadcasting), in order to be able to advise the committee on incorporating alternative delivery methods into curriculum development efforts and expanding teaching and learning opportunities beyond the traditional classroom walls.

If you possess any of the following attributes, you are encouraged to apply:

- Experience in or commitment to judicial branch education for drug or other collaborative justice courts teams, including service to CJER as faculty, curriculum developer, or planning committee member.
- Ability to attend educational planning meetings and to actively participate in the conference planning process.
- Leadership skills, including a demonstrated ability to motivate others and build consensus, problem solving, and conflict resolution skills.
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines.
- Active engagement in a collaborative court program.
- Participation in a previous California Drug Court Symposium and/or other collaborative justice courts programs is highly desirable.

Ms. Bonnie Pollard (415/865-7821; [bonnie.pollard@jud.ca.gov](mailto:bonnie.pollard@jud.ca.gov)) is staff attorney for this committee.



# JUDICIAL COUNCIL OF CALIFORNIA

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## Continuing Judicial Studies Education Committee

The CJER Governing Committee is seeking the names of qualified judicial officers to serve their colleagues by participating on the Continuing Judicial Studies Education Committee. This committee oversees the development and implementation of four week-long programs per year, designed primarily to meet the educational needs of experienced judicial officers. In conjunction with the New Judge Education Committee, it is also responsible for curriculum-based planning in subject areas that affect all substantive law assignments.

Committee members will be expected to monitor and evaluate CJER's continuing judicial studies programs, attend two one-day planning meetings, at least one week-long program, serve as an education committee liaison to other subject matter education committees, and act as an education committee liaison to specific courses. Responsibilities may include new course design and development, faculty recruitment, and course evaluation.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Committee members will also be expected to work on developing and overseeing curricula for delivery at a distance by various alternative delivery methods. At least one person will be asked to serve as the committee's distance education liaison. To develop the necessary distance education expertise, the committee member would attend at least one training session to become familiar with technology-based delivery methods (e.g., online learning, broadcasting), in order to be able to advise the committee on incorporating alternative delivery methods into curriculum development efforts and expanding teaching and learning opportunities beyond the traditional classroom walls.

If you possess any of the following attributes, you are encouraged to apply:

- Attendance at the B.E. Witkin Judicial College.
- Three or more years of experience as a judicial officer.
- Experience in or commitment to judicial branch education, including service to CJER as faculty, curriculum developer, or planning committee member.
- Leadership skills, including demonstrated ability to motivate others and build consensus.
- Demonstrated organizational skills, accessibility, responsiveness to deadlines, and problem-solving ability.
- Experience in the area of access and fairness.

Ms. Bonnie Pollard (415/865-7821; [bonnie.pollard@jud.ca.gov](mailto:bonnie.pollard@jud.ca.gov)) is staff attorney to this committee.



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## Court Security Education Committee

The CJER Governing Committee is seeking qualified judicial officers, court executive officers, managers, and court attendants to serve as members of the Court Security Education Committee. This committee will help develop the curriculum to improve the knowledge of presiding judges, court executive officers, and managers about safety and security in and outside the courtroom. The education program will offer topics on courtroom safety and security, safety issues as they relate to specific assignment (*i.e.*, family, criminal, etc.), as well as effective policies and procedures for maintaining order in the courtroom and for improving the safety of court personnel.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Each committee member is expected to attend at least one all-day planning meeting, serve as liaison for specific subjects being offered in the program, evaluate their effectiveness, and provide content material and subject matter expertise. Mail, telephone, and e-mail correspondence will also be part of committee service. Some committee members will be expected to attend the program.

Committee members will also be expected to work on developing and overseeing curricula for delivery at a distance by various alternative delivery methods. At least one person will be asked to serve as the committee's distance education liaison. To develop the necessary distance education expertise, the committee member would attend at least one training session to become familiar with technology-based delivery methods (e.g., online learning, broadcasting), in order to be able to advise the committee on incorporating alternative delivery methods into curriculum development efforts and expanding teaching and learning opportunities beyond the traditional classroom walls.

If you possess any of the following attributes, you are encouraged to apply:

- Experience in or commitment to judicial branch education, including service to CJER as faculty, curriculum developer, or planning committee member.
- Leadership skills, including demonstrated ability to motivate others and build consensus.
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines.
- Experience in the area of court security.

Mr. Michael Roosevelt (415/865-7820; [michael.roosevelt@jud.ca.gov](mailto:michael.roosevelt@jud.ca.gov)) is staff to this committee.



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## Court Staff Education Committee

The CJER Governing Committee is seeking qualified judicial officers, court executive officers, and court staff to serve as members of the Court Staff Education Committee. This committee will help develop curriculum and programs statewide for court staff, bringing them together to share information and learn about specific areas of operational and technical policies and procedures.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Each committee member is expected to attend two all-day planning meetings and to actively participate in the planning process. Mail, telephone, and e-mail correspondence will also be a part of committee service. Committee members may also be invited to attend at least one faculty training session.

Committee members will also be expected to work on developing and overseeing curricula for delivery at a distance by various alternative delivery methods. At least one person will be asked to serve as the committee's distance education liaison. To develop the necessary distance education expertise, the committee member would attend at least one training session to become familiar with technology-based delivery methods (e.g., online learning, broadcasting), in order to be able to advise the committee on incorporating alternative delivery methods into curriculum development efforts and expanding teaching and learning opportunities beyond the traditional classroom walls.

If you possess any of the following attributes, you are encouraged to apply:

- Experience in or commitment to judicial branch education, including service to CJER/CCCA/ACT as faculty, curriculum developer, or planning committee member.
- Experience in the area of court staff training and knowledge of critical court issues and needs.
- Willingness to attend and evaluate portions of the program.
- Leadership skills, including a demonstrated ability to motivate others and build consensus, and problem-solving and conflict resolution skills.
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines.

Ms. Maggie Cimino (415/865-7801; [maggie.cimino@jud.ca.gov](mailto:maggie.cimino@jud.ca.gov)) is staff to this committee.





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## Criminal Law Education Committee

The CJER Governing Committee is seeking qualified judicial officers to serve as members of the Criminal Law Education Committee. This committee will help develop the curriculum in criminal law and procedure for CJER and plan at least one institute and several CJSP courses each year.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Each committee member is expected to attend an estimated two-day planning meeting and three one-day meetings each year. Mail, telephone, and e-mail correspondence will also be a part of committee service. In addition, committee members are asked to attend the annual institute or a CJSP course.

The Criminal Law Education Committee will develop a comprehensive educational plan for judicial officers assigned to criminal law. The plan will outline an overall curriculum that will address the needs of both judicial officers who are new to a criminal law assignment, as well as those with greater experience. The committee will design materials and programs that can be used in a wide variety of educational settings.

Committee members will also be expected to work on developing and overseeing curricula for delivery at a distance by various alternative delivery methods. At least one person will be asked to serve as the committee's distance education liaison. To develop the necessary distance education expertise, the committee member would attend at least one training session to become familiar with technology-based delivery methods (e.g., online learning, broadcasting), in order to be able to advise the committee on incorporating alternative delivery methods into curriculum development efforts and expanding teaching and learning opportunities beyond the traditional classroom walls.

If you possess any of the following attributes, you are encouraged to apply:

- Attendance at the B.E. Witkin Judicial College.
- Three or more years of experience as a judicial officer.
- Experience or commitment to judicial branch education, including service to CJER as faculty, publication author, or planning committee member.
- Leadership skills, including a demonstrated ability to motivate others, problem-solving and conflict resolution skills, and the ability to build consensus.
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines.
- Current or recent experience in the area of criminal law and procedure.

Ms. Andrea McCann (415/865-7818; [andrea.mccann@jud.ca.gov](mailto:andrea.mccann@jud.ca.gov)) is staff attorney to this committee.



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## Fairness Education Committee

The CJER Governing Committee is seeking the names of qualified judicial officers, court executive officers, and court staff to serve their colleagues by participating on the Fairness Education Committee. This committee will develop the future direction of administrative and judicial education programs that are designed to improve public trust and confidence in the judicial system.

The term of service on the committee is three years. Members will be appointed to staggered terms to ensure continuity of experience on the committee.

Committee members will be expected to attend quarterly meetings, serve as liaisons for specific programs being offered, evaluate program effectiveness, and in some cases provide content material and subject matter expertise.

Committee members will also be expected to work on developing and overseeing curricula for delivery at a distance by various alternative delivery methods. At least one person will be asked to serve as the committee's distance education liaison. To develop the necessary distance education expertise, the committee member would attend at least one training session to become familiar with technology-based delivery methods (e.g., online learning, broadcasting), in order to be able to advise the committee on incorporating alternative delivery methods into curriculum development efforts and expanding teaching and learning opportunities beyond the traditional classroom walls.

If you possess any of the following attributes, you are encouraged to apply:

- Experience in or commitment to judicial branch education, including service to CJER as faculty, curriculum developer, or planning committee member.
- Leadership skills, including demonstrated ability to motivate others and build consensus.
- Demonstrated organizational skills, accessibility, responsiveness to deadlines, and problem-solving ability.
- Experience in the area of access and fairness.

Mr. Michael Roosevelt (415/865-7820; [michael.roosevelt@jud.ca.gov](mailto:michael.roosevelt@jud.ca.gov)) is staff to this committee.



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## Family Law Education Committee

The CJER Governing Committee is seeking qualified judicial officers to serve as members of the Family Law Education Committee. This committee will help develop the curriculum in family law for CJER and plan at least one institute, and in conjunction with the Continuing Judicial Studies Education Committee plan several CJSP courses each year.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Each committee member is expected to attend at least two one-day meetings each year. Mail, telephone, and e-mail correspondence will also be a part of committee service. Some committee members may be asked to attend the annual institute or a CJSP course.

The Family Law Education Committee will develop a comprehensive educational plan and accompanying educational designs for family law judicial officers. The plan will outline an overall curriculum that will address the needs of both judicial officers who are new to a family law assignment, as well as those with greater experience. The committee will design materials and programs that can be used in a wide variety of educational settings.

Committee members will also be expected to work on developing and overseeing curricula for delivery at a distance by various alternative delivery methods. At least one person will be asked to serve as the committee's distance education liaison. To develop the necessary distance education expertise, the committee member would attend at least one training session to become familiar with technology-based delivery methods (e.g., online learning, broadcasting), in order to be able to advise the committee on incorporating alternative delivery methods into curriculum development efforts and expanding teaching and learning opportunities beyond the traditional classroom walls.

If you possess any of the following attributes, you are encouraged to apply:

- Attendance at the B.E. Witkin Judicial College.
- Three or more years of experience as a judicial officer.
- Experience in or commitment to judicial branch education, including service to CJER as faculty, publication author, or planning committee member.
- Leadership skills, including a demonstrated ability to motivate others, problem-solving and conflict resolution skills, and the ability to build consensus.
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines.
- Current or recent experience in the area of family law.

Mr. David Foster (415/865-7606; david.foster@jud.ca.gov) is staff attorney to this committee.



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## Judicial Ethics Education Committee

The CJER Governing Committee is seeking qualified judicial officers to serve as members of the Judicial Ethics Education Committee. This committee will assist in developing the educational design of the ethics programs that qualify judicial officers for state-sponsored Commission on Judicial Performance (CJP) defense insurance coverage. The second cycle of programs began in January 2003.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee. Each committee member is expected to attend an estimated two-day planning meeting and serve as lead faculty in at least one ethics education course each year. Mail, telephone, and e-mail correspondence will also be part of committee service. Some committee members may be asked to attend meetings of other CJER education committees.

The Judicial Ethics Education Committee will develop a comprehensive curriculum that addresses the needs of all judicial officers in the area of ethics, including but not limited to judicial ethics, bias and fairness, employment issues, and other subjects related to judicial conduct that are identified as areas of risk that may result or have resulted in discipline by the CJP. In addition, this committee will review and approve ethics elective courses developed by other CJER education committees.

Committee members will also be expected to work on developing and overseeing curricula for delivery at a distance by various alternative delivery methods. At least one person will be asked to serve as the committee's distance education liaison. To develop the necessary distance education expertise, the committee member would attend at least one training session to become familiar with technology-based delivery methods (e.g., online learning, broadcasting), in order to be able to advise the committee on incorporating alternative delivery methods into curriculum development efforts and expanding teaching and learning opportunities beyond the traditional classroom walls.

If you possess any of the following attributes, you are encouraged to apply:

- Past or current membership on the CJA Judicial Ethics Committee.
- Three years or more experience as a judicial officer.
- Experience or commitment to judicial education, including service to CJER as faculty, publication author, or planning committee member.
- Leadership skills, including a demonstrated ability to motivate others, problem-solving and conflict resolution skills, and the ability to build consensus.
- Current or recent experience in the area of judicial ethics.

Mr. Tim Hallahan (415/865-8805; [tim.hallahan@jud.ca.gov](mailto:tim.hallahan@jud.ca.gov)) is staff attorney to this committee.



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## Judicial Technology Education Committee

The CJER Governing Committee is seeking qualified judicial officers to serve as members of the Judicial Technology Education Committee. This committee will help develop the technology education curriculum for CJER, plan the judicial technology education schedule of classes each year, work with other education planning committees to incorporate technology education across CJER programs, and teach in one or more of the technology education classes.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee. Each committee member is expected to attend an estimated two-day planning meeting and serve as lead faculty in at least one technology education course each year. Mail, telephone, and e-mail correspondence will also be part of committee service. Some committee members may be asked to attend meetings of other CJER education committees.

The Judicial Technology Education Committee will develop a comprehensive curriculum that will address basic, continuing, and expert technology topics for application in a wide variety of judicial settings.

Committee members will also be expected to work on developing and overseeing curricula for delivery at a distance by various alternative delivery methods. At least one person will be asked to serve as the committee's distance education liaison. To develop the necessary distance education expertise, the committee member would attend at least one training session to become familiar with technology-based delivery methods (e.g., online learning, broadcasting), in order to be able to advise the committee on incorporating alternative delivery methods into curriculum development efforts and expanding teaching and learning opportunities beyond the traditional classroom walls.

If you possess any of the following attributes, you are encouraged to apply:

- Attendance at the B.E. Witkin Judicial College.
- Three or more years of experience as a judicial officer.
- Experience in or commitment to judicial branch education, including service to CJER as publication author or education committee member.
- Performing the work of a judge using two or more of the following: word processing, e-mail, legal research software, the Internet, PowerPoint, PDAs (e.g., Palm Pilot), and other useful software tools.
- Experience and skills teaching computers, preferably the CJER Computer Class for Judges.
- Leadership skills, including demonstrated ability to motivate others and to build consensus.
- Demonstrated organizational skills, accessibility, responsiveness to deadlines, and problem-solving ability.

Mr. Eddie Davis (415/865-7751; eddie.davis@jud.ca.gov) is staff to this committee.



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## Juvenile Law Education Committee

The CJER Governing Committee is seeking qualified judicial officers to serve as members of the Juvenile Law Education Committee. This committee will help develop the curriculum in juvenile law and procedure for CJER and plan at least one institute and, in conjunction with the Continuing Judicial Studies Education Committee, plan several CJSP courses each year. Committee members will also serve on workgroups to plan education designs for the juvenile curriculum.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Each committee member is expected to attend two to three one-day meetings each year. Mail, telephone, and e-mail correspondence will also be part of committee service. Some committee members may be asked to attend the annual institute or a CJSP course.

The Juvenile Law Education Committee needs members to design and implement judicial education for California juvenile court judicial officers. Members will have a major role in designing and writing curricula and in planning juvenile law education programs. Please specify on the application whether you have experience in juvenile dependency or juvenile delinquency or both.

Committee members will also be expected to work on developing and overseeing curricula for delivery at a distance by various alternative delivery methods. At least one person will be asked to serve as the committee's distance education liaison. To develop the necessary distance education expertise, the committee member would attend at least one training session to become familiar with technology-based delivery methods (e.g., online learning, broadcasting), in order to be able to advise the committee on incorporating alternative delivery methods into curriculum development efforts and expanding teaching and learning opportunities beyond the traditional classroom walls.

If you possess any of the following attributes, you are encouraged to apply:

- Attendance at the B.E. Witkin Judicial College.
- Three or more years of experience as a judge, commissioner, or referee.
- Experience in or commitment to judicial education, including service to CJER as faculty, publication author, or planning committee member.
- Leadership skills, including a demonstrated ability to motivate others, problem-solving and conflict resolution skills, and the ability to build consensus.
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines.
- Current or recent experience in the area of juvenile law and procedure.

Mr. David Foster (415/865-7606; david.foster@jud.ca.gov) is staff attorney to this committee.



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## Managers and Supervisors Education Committee

The CJER Governing Committee is seeking qualified court executive officers, managers, and supervisors to serve as members of the Managers and Supervisors Education Committee. This committee will help develop curriculum and programs statewide for court staff, bringing them together to share information and learn about specific areas of operational and technical policies and procedures.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Each committee member is expected to attend two all-day planning meetings and to actively participate in the planning process. Mail, telephone, and e-mail correspondence will also be a part of committee service. Committee members will also be asked to attend at least one faculty training session.

Committee members will also be expected to work on developing and overseeing curricula for delivery at a distance by various alternative delivery methods. At least one person will be asked to serve as the committee's distance education liaison. To develop the necessary distance education expertise, the committee member would attend at least one training session to become familiar with technology-based delivery methods (e.g., online learning, broadcasting), in order to be able to advise the committee on incorporating alternative delivery methods into curriculum development efforts and expanding teaching and learning opportunities beyond the traditional classroom walls.

If you possess any of the following attributes, you are encouraged to apply:

- Experience in or commitment to judicial branch education, including service to CJER/CCCA/ACT as faculty, curriculum developer, or planning committee member.
- Willingness to attend and evaluate portions of the program.
- Leadership skills, including a demonstrated ability to motivate others and build consensus, and problem-solving and conflict resolution skills.
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines.
- Experience in the area of court staff training and knowledge of critical court issues and needs.
- Management or supervisory experience

Ms. Julie A. Doss (818-558-3023; [julie.doss@jud.ca.gov](mailto:julie.doss@jud.ca.gov)) is staff to this committee.



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## New Judge Education Committee

The CJER Governing Committee is seeking qualified judicial officers to serve as members of the New Judge Education (NJE) Committee. This committee will help develop the curriculum for new judicial officers for CJER. The NJE Committee has a special mandate, one that goes beyond judicial education in any single substantive area. The NJE committee is responsible for the education of *new* judges, commissioners, and referees and, as such, has a significant impact on this constituency, and the overall framework within which these individuals will approach their role as a judicial officer. Committee members help set and implement educational priorities for the newest members of California's judiciary, who are required to attend CJER's one-week Orientation and two-week Judicial College. Committee members also serve as liaisons to Judicial College courses, help to update current curricula, and plan new courses. Committee members also serve on workgroups to plan curriculum education designs and on special project subcommittees.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee. Each committee member is expected to attend committee meetings, but most work will be accomplished by mail, telephone, and e-mail. Some committee members may be asked to attend various courses.

Committee members will also be expected to work on developing and overseeing curricula for delivery at a distance by various alternative delivery methods. At least one person will be asked to serve as the committee's distance education liaison. To develop the necessary distance education expertise, the committee member would attend at least one training session to become familiar with technology-based delivery methods (e.g., online learning, broadcasting), in order to be able to advise the committee on incorporating alternative delivery methods into curriculum development efforts and expanding teaching and learning opportunities beyond the traditional classroom walls.

Candidates for the New Judge Education Committee must have the following experience:

- Prior or current service on another CJER education committee;
- Experience as faculty for CJER or CJA education programs or seminar leader at the Judicial College; and
- Experience with CJER's faculty development programs.

In addition, the New Judge Education Committee will, as a committee, have the following attributes:

- The membership will collectively consist of those with broad subject matter experience (e.g., criminal, civil, juvenile, family, probate).
- A new judge will serve as an advisory member to the committee and will serve in the year following that judge's attendance at the Judicial College.

Mr. Rod Cathcart (415/865-7834; [rod.cathcart@jud.ca.gov](mailto:rod.cathcart@jud.ca.gov)) is staff attorney to this committee.





# JUDICIAL COUNCIL OF CALIFORNIA

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GOVERNING COMMITTEE OF THE CENTER  
FOR JUDICIAL EDUCATION AND RESEARCH

## Presiding Judges and Court Executives Education Committee

The CJER Governing Committee is seeking the names of qualified judicial officers and court executive officers to serve as members of the Presiding Judges and Court Executives Education Committee. Educational programming will include a course in the fall for incoming presiding judges, assistant presiding judges, supervising judges, and court executive officers as well as additional leadership development programming for judicial officers and executive team members.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Each committee member is expected to attend two-to-three one-day meetings each year as well as to take part in curriculum development workgroup and other meetings by conference calls. Mail, telephone, and e-mail correspondence will also be a part of committee service. Some committee members may be asked to attend various courses.

Committee members will also be expected to work on developing and overseeing curricula for delivery at a distance by various alternative delivery methods. At least one person will be asked to serve as the committee's distance education liaison. To develop the necessary distance education expertise, the committee member would attend at least one training session to become familiar with technology-based delivery methods (e.g., online learning, broadcasting), in order to be able to advise the committee on incorporating alternative delivery methods into curriculum development efforts and expanding teaching and learning opportunities beyond the traditional classroom walls.

If you possess any of the following attributes, you are encouraged to apply:

- Experience in or commitment to judicial branch education, including service to CJER as faculty, publication author, or planning committee member.
- Ability to attend education planning meetings and to actively participate in the planning process.
- Leadership skills, including problem-solving and conflict resolution skills, and a demonstrated ability to motivate others and build consensus.
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines.
- Current or recent experience in the area of court leadership, management, and/or administration.
- Participation in a previous Presiding Judges Orientation and Court Management course is highly desirable.

Ms. Karen Moen (415/865-7823; karen.moen@jud.ca.gov) is staff to this committee.



## JUDICIAL COUNCIL OF CALIFORNIA

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GOVERNING COMMITTEE OF THE CENTER  
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### Probate and Mental Health Education Committee

The CJER Governing Committee is seeking qualified judicial officers as well as staff probate attorneys, investigators, and examiners to serve as members of the Probate and Mental Health Education Committee. This committee will help develop a probate and mental health curriculum to educate probate court judicial officers and staff.

The Probate and Mental Health Education Committee will develop a probate and mental health curriculum that includes both basic training/refresher courses and more advanced training. The committee will plan one institute annually and, in conjunction with the Continuing Judicial Studies Education Committee, advanced CJSP probate, mental health, and guardianship courses.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Each committee member is expected to attend committee meetings to create/review the probate and mental health curriculum, train and develop faculty, and plan calendared events. Most work will be accomplished by mail, telephone, and e-mail. The chair and vice-chair may be asked to attend other meetings or events. Applicants may be judicial officers, staff probate attorneys, examiners, and investigators.

Committee members will also be expected to work on developing and overseeing curricula for delivery at a distance by various alternative delivery methods. At least one person will be asked to serve as the committee's distance education liaison. To develop the necessary distance education expertise, the committee member would attend at least one training session to become familiar with technology-based delivery methods (e.g., online learning, broadcasting), in order to be able to advise the committee on incorporating alternative delivery methods into curriculum development efforts and expanding teaching and learning opportunities beyond the traditional classroom walls.

If you possess any of the following attributes, you are encouraged to apply:

- Experience in or commitment to judicial branch education, including service to CJER as faculty, publication author, or planning committee member.
- Leadership skills, including a demonstrated ability to motivate others, problem-solving and conflict resolution skills, and the ability to build consensus.
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines.
- Current or recent experience in the area of probate or mental health.

Mr. David Foster (415/865-7606; david.foster@jud.ca.gov) is staff attorney to this committee.



# JUDICIAL COUNCIL OF CALIFORNIA

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GOVERNING COMMITTEE OF THE CENTER  
FOR JUDICIAL EDUCATION AND RESEARCH

## Rural Courts Education Committee

The CJER Governing Committee is seeking qualified judicial officers to serve as members of the Rural Courts Education Committee. This committee will help develop CJER's curriculum for rural courts and will plan the Cow County Judges Institute.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Each committee member is expected to attend one to three one-day meetings each year. Mail, telephone, and e-mail correspondence will also be a part of committee service. In addition, committee members are asked to attend the annual institute.

The Rural Courts Education Committee will develop a comprehensive educational plan for rural court judicial officers. The plan will outline an overall curriculum that will address the needs of judicial officers in rural courts throughout their careers. The committee will design educational materials and programs that rural judges can easily access and that can be used in a wide variety of educational settings.

Committee members will also be expected to work on developing and overseeing curricula for delivery at a distance by various alternative delivery methods. At least one person will be asked to serve as the committee's distance education liaison. To develop the necessary distance education expertise, the committee member would attend at least one training session to become familiar with technology-based delivery methods (e.g., online learning, broadcasting), in order to be able to advise the committee on incorporating alternative delivery methods into curriculum development efforts and expanding teaching and learning opportunities beyond the traditional classroom walls.

If you possess any of the following attributes, you are encouraged to apply:

- Attendance at the B.E. Witkin Judicial College.
- Three or more years of experience as a judicial officer in a rural county.
- Experience in or commitment to judicial education, including service to CJER as faculty, publication author, or planning committee member.
- Leadership skills, including a demonstrated ability to motivate others, problem-solving and conflict resolution skills, and the ability to build consensus.
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines.

Ms. Andrea McCann (415/865-7818; [andrea.mccann@jud.ca.gov](mailto:andrea.mccann@jud.ca.gov)) is staff attorney to this committee.